

FY’18 Single Skill Assessment—FAQs

**Who is eligible for the Single Skill Assessment (SSA)?**

• This year, there is a change in the eligibility criteria. All professionals except those at ‘Mastery’ are eligible to take the SSA.

**I have not taken the full baseline assessment, can I opt for SSA?**

* No, you will need to take the full baseline assessment first, in order to enroll for SSA.

**Can I take more than one skill at the same time?**

* No, you can only take one skill at a time. Please wait for the results before you register for another.

**Is there any change in the learning plan due to the change in assessments?**

* No, the learning plan continues to remain the same.

**What all skills are offered in SSA?**

* All skills - except Grammar, which is not available in SSA.

**Why is Grammar not offered in SSA?**

* Grammar is embedded within reading, writing, and speaking skills and does not call out as a separate skill. Hence, Grammar is not offered separately.

**My Grammar score is at Advanced/Foundation and the remaining skills are at Mastery, what options do I have?**

* As Grammar is not offered anymore, you will need to take the entire new baseline assessment or choose the SSA for the skill with the lowest Mastery score.

**I just completed a reassessment on the CE Baseline. Can I take the SSA now?**

• Ensure you fulfil the reassessment criteria established by your function/business before you register for the SSA.

**I have two skills at Advanced, if I reassess one skill now, when can I appear for the second skill?**

* Refer to the function/business requirements to understand the eligibility criteria, to reassess the second skill.

**What is the test duration for the SSAs?**

* Each skill takes 20-25 minutes.

**How do I register?**

* Go to the **CE Calendar.**

**Can professionals working on-site take the SSA?**

* Yes, professionals working on-site will be able to take the single skill, provided they meet the eligibility criteria.

**Will there be a reduction in the learning hours if I am eligible for SSA?** • Learning hours are decided based on the overall competency. The CE-recommended learning hours are minimum hours needed to sustain the current overall competency and improve further. Based on the assessment outcome, if a professional has moved up a competency level, the required hours will be adjusted according to the business specifications.

**Can I use my laptop for the assessment?**

* Yes, professionals will need to assess on their own laptops.

Communication Excellence